



Board Minutes for September 12, 2019

Thursday, October 11, South Columbia Family School

ATTENDANCE

The following Board members were in attendance:

Kellie Follett
Melissa Castellanos
Sandi Curelo
Samantha Cousins
Eliza Ferrin

The meeting was called to order by Kellie Follett at 1:32

MONTHLY

- *Sandi Curelo motioned to accept the May minutes with changes recommended. Melissa Castellanos seconded, with a unanimous vote.*
- *Review of check register and signing by Eliza Ferrin.*
- *Review of principal's review of audit trail, signed by Eliza Ferrin*

OLD BUSINESS

- *Kellie Follett mentioned that the review of the principal must be done sooner, and limited to two pages. Not enough responses were given.*
- *Principal Brown reviewed summer expenditures including the new roof and repair of the Tuff Shed. The Board members had agreed, via email and telephone, to approve the new roof since it was critical to be done prior to school. A vote was taken to affirm the agreement, with Eliza Ferrin motioning, Samantha Cousins seconding, and a unanimous vote.*
- *Principal Brown gave an update on enrollment, with only one kindergarten spot available.*

NEW BUSINESS

- *Principal Brown stated that the SCFS contract was up for renewal this year. He will keep the Board posted on the process.*
- *The Student Success Act and its implications for SCFS was discussed. At this time, it doesn't appear that it would be a possibility for SCFS until more information is available.*
- *Principal Brown brought forth that the state now has allowances for mental health days for student absences, up to a maximum of 5.*
- *Auditors will be visiting SCFS on Wednesday, September 25. The auditing company is Pauly and Rogers.*
- *An ice cream social will be held after school on Sept. 26*
- *Principal Brown brought the Strategic Plan guidelines forward for information only at this time. A thorough explanation will be forthcoming.*
- *A new campus assistant, Tim Mosterdyke, was hired this week. Board approved the hire.*

- *Principal Brown gave a summary of his Scappoose Board presentation, which is required by law each year.*
- *Melissa Castellanos announced that she cannot continue in her position due to her schooling. Recommendations were given for a potential replacement.*

The meeting was adjourned by Kellie Follett at 2:34

Sandra K. Curds
Signature
[Signature]
Signature

Oct. 10, 2019
Date
10-10-2019
Date



Board Minutes for October 11, 2019

Thursday, November 14, 2019 South Columbia Family School

ATTENDANCE

The following Board members were in attendance:

Kellie Follett

Sandi Curelo

Samantha Cousins

Eliza Ferrin *EF*

The meeting was called to order by Kellie Follett at 1:32

MONTHLY

- *Kellie Follett motioned to accept the May minutes with changes recommended. Sandi Curelo seconded, with a unanimous vote.*
- *Review of check register and signing by Eliza Ferrin.*

OLD BUSINESS

- *Principal Brown gave the preliminary audit report with no recommendations by the auditors of Pauly/Rogers*
- *Notification that the ice cream social was a success*
- *Principal Brown explained the Strategic Plan was being gone over by the staff and will be available at the next Board meeting*
- *Information was given on the PTO*
 - *MOD Pizza Day*
 - *PUD car wash*
 - *Track around Warren campus*

NEW BUSINESS

- *Principal Brown stated that Erin's Law would begin the following week.*
- *Jodi Withers submitted her application for the Board, but the Board wants to meet her prior to the vote. She will not be available until December meeting.*
- *October 18th is a hike at Jackson Bottom*
- *Principal Brown gone from Nov. 7-12*
- *The Board recommended that Principal Brown not go to the OSBA drone conference, but attend the Classroom Law conference for updates. Classroom Law will pay for the conference.*

The meeting was adjourned by Kellie Follett at 2:15

Sandra Kurelo

Signature

[Signature]

Signature

11-14-19

Date

11-14-19

Date



Board Minutes for November 14, 2019

Thursday, December 12, 2019, South Columbia Family School

ATTENDANCE

The following Board members were in attendance:

Sandi Curelo
Samantha Cousins
Eliza Ferrin

The meeting was called to order by Ray Brown at 1:30

MONTHLY

- *Sandi Curelo motioned to accept the May minutes with changes recommended. Samantha Cousins seconded, with unanimous vote.*
- *Eliza Ferrin reviewed the check register.*

OLD BUSINESS

- *Principal Brown stated that the Erin's Law presentation went well.*
- *The Jackson Bottom hike/CSI class was well attended by SCFS students with all seeming to enjoy the day.*
- *Principal Brown was gone from Nov. 7-11*
- *Principal Brown attended a conference by PACE at the NWESD, specifically dealing with types of issues that need to be deal with prior to becoming a big issue.*

NEW BUSINESS

- *Principal Brown gave an update on the Student Success Act*
 - *Chance to apply through the district for a grant*
 - *Consideration over mental health as a component*
- *Principal Brown will be gone to a conference in December, noting new curriculum on Native Americans and new regulations for schools*
- *National test results show that Oregon is behind the national average in both reading and math*
- *Principal Brown recommended the purchase of three (one is free) Promethean Boards from CDW. Sandi Curelo motioned for the purchase, with Samantha Cousins seconding. The motion passed unanimously.*
- *The SCFS Strategic Plan was given to the Board. The Board was in approval of the plan, with a recommendation that it be brought forward to the Parent-Teacher Organization and other stakeholders after the beginning of the year.*

The meeting was adjourned by Ray Brown at 2:17.

Eliza Ferrin
Signature

[Handwritten Signature]
Signature

12-12-2019
Date

12-12-2019
Date



Board Minutes for December 12, 2019

Thursday, January 16, 2020 , South Columbia Family School

ATTENDANCE

The following Board members were in attendance:

Kellie Follett
Samantha Cousins
Eliza Ferrin

The meeting was called to order by Kellie Follett at 1:32

MONTHLY

- *Eliza motioned to accept the November minutes with changes recommended. Samantha Cousins seconded, with a unanimous vote.*
- *Review of check register and signing by Eliza Ferrin.*

OLD BUSINESS

- *Principal Brown gave an update on the Student Success Act with the limitation on SCFS and its ability to be part of this funding. SCFS does not meet the state criteria for applying as a separate school and may not coincide with Scappoose School District.*
- *Principal Brown stated that the conference in December had several themes, including inclusion and mental health for students. There is a distinct shortage of special education teachers and mental health professionals for schools.*
- *The Promethean Boards have been purchased from CDW and, hopefully, will be delivered prior to winter break.*

NEW BUSINESS

- *The audit firm of Pauly-Rogers gave their initial report with no recommendations for the school at this time.*
- *Based on the opening on the Governing Board, the vote was taken on Jodie Withers, a former teacher. Samantha Cousins motioned for her acceptance, and was seconded by Eliza Ferrin. The motion passed unanimously.*
- *Principal Brown voiced concerns over the number of students who are trying to get into the 2nd grade. Currently, all communities are full. The future will continue with the status quo.*
- *The new indigenous studies requirement is in effect, but the new curriculum has not been written. Until the curriculum is written, the school will rely on current information.*
- *The school still needs to be tested for radon. Principal Brown was told that we would be included when Warren Elementary was tested, but we were not. The company has been contacted to do us.*
- *Principal Brown requested that he get bids for painting the school. The board agreed with this proposal.*

The meeting was adjourned by Kellie Follett at 2:34

Sandra Kurelo

Sig

- Elisa Ferrin
signature

1-14-20

Date

1/16/20

Date



Board Minutes for January , 2020

Thursday, February 13, 2020, South Columbia Family School

ATTENDANCE

The following Board members were in attendance:

Sandi Curelo
Samantha Cousins
Eliza Ferrin
Jodi Withers

The meeting was called to order by Ray Brown at 1:30

MONTHLY

- *Sandi Curelo motioned to accept the February minutes. Samantha Cousins seconded, with a unanimous vote.*
- *Review of check register and signing by Eliza Ferrin.*

OLD BUSINESS

- *Principal Brown reminded the Board that "Finding the Arts" was to be on Thursday, January 30, starting at 6:00*
- *An introduction to the Promethean Boards was given by middle school teacher, Gretchen Landin*

NEW BUSINESS

- *The Board personal information sheet was reviewed and modifications given*
- *Principal Brown gave a summary of the audit report with two recommendations*
 - *Policy on back-up*
 - *Policy on password change*
- *Jodi Withers asked if a CD could be investigated to see if we could earn additional money beyond straight savings account. Principal Brown said he would investigate it.*
- *Principal Brown stated that new policies are required, especially dealing with harassment and bullying, but we are covered.*
- *The PTO is trying to help fund an OMSI night for middle school students and a school visit for K-5 during the month of May.*
- *Bingo for Books night will be February 7, from 6:30 -8:00.*
- *Jodi Withers asked about updated forms for minimum wage and other key government policies.*

NEXT MEETING

- *Thursday, February 13, 2020*

Meeting was adjourned by Ray Brown at 1:30.

Sandra Kurels

Signature

[Signature]

Signature

2/13/2020

Date

2/13/2020

Date



Board Minutes for February, 2020

Thursday, March 12, 2020, South Columbia Family School

ATTENDANCE

The following Board members were in attendance:

Sandi Curelo
Samantha Cousins
Eliza Ferrin

The meeting was called to order by Ray Brown at 1:30

MONTHLY

- *Sandi Curelo motioned to accept the February minutes. Eliza Ferrin seconded, with a unanimous vote.*
- *Review of check register and signing by Eliza Ferrin.*

OLD BUSINESS

- *CD rates were reviewed, but with little gain through obtaining one from current account.*
- *May 27 is scheduled for OMSI night via the PTO (they are planning it with the school helping fund it.*
- *Bingo for Books earned over \$110 with many students getting books*
- *New poster for minimum wage, et al, displayed*
- *Principal Brown stated bullying policies were covered by current policies*
- *Principal Brown gave an update on the Student Success Act with school getting approximately \$49,775 per year for three years. The focus will be on mental health and 3rd grade reading improvement.*


NEW BUSINESS

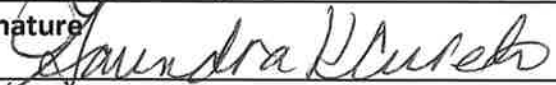
- *Two new recommended policies introduced*
 - *Communicable disease, outbreaks, epidemics*
 - *Password/back-up policies for Quickbooks*
 - *To be voted on next meeting*
- *Radon testing was completed with negative findings.*
- *April 3 is scheduled as the Swim Day for SCFS*
- *Principal Brown is going to the CDW meeting*
- *Parent meeting on testing on Feb. 27, recommended, but not required.*
- *An 8th grade parent meeting will be held on March 19*
- *Approval of 2020-21 calendar*
 - *Samantha moved for approval*
 - *Second by Eliza*
 - *Approved unanimously.*

NEXT MEETING

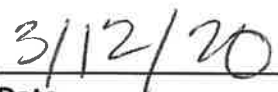
- Thursday, March 12, 2020

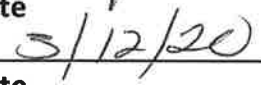
Meeting was adjourned by Ray Brown at 1:30.



Signature


Signature



Date


Date



Board Minutes for March, 2020

Thursday, April, 2020, South Columbia Family School

ATTENDANCE

The following Board members were in attendance:

Sandi Curelo
Samantha Cousins
Jodi Withers

The meeting was called to order by Ray Brown at 1:30

MONTHLY

- *Sandi Curelo motioned to accept the February minutes. Jodi Withers seconded, with a unanimous vote.*
- *Review of check register and signing delayed due to absent treasurer*

OLD BUSINESS

- ***Communicable Disease, Outbreaks and Epidemics** policy was passed. Samantha Cousins motioned, seconded by Sandi Curelo, and passed, unanimously.*
- ***Password/Back-up Policies** for QuickBooks was passed. Jodi Withers motioned, seconded by Sandi Curelo, and passed unanimously.*
- *Swim Day was announced, but may be cancelled*
- *Principal Brown stated that the testing meeting with parents was poorly attended*
- *A March 19 parent meeting for 8th grade parents was announced. The meeting will be held after school.*

NEW BUSINESS

- *Update on Coronavirus impact*
 - *Extra-curricular is currently on hold, including chess, swimming, play dates*
 - *Deeper cleaning, with Virex, is being done to the school*
 - *All books and toys in the family room have been removed for cleaning-sake*
- *State testing is on hold. Principal Brown stated that he would let Board know at next meeting. This is based on a decision from the Department of Education in Washington DC.*
- *Principal Brown stated that there will be some expenditures in the upcoming months.*
 - *Septic Tank pumping*
 - *Service HVAC*
 - *Get painting bids for exterior of building*
 - *River rock to cover gravel.*

He also stated that we have the funds for this.

NEXT MEETING

- *Thursday, April 9, 2020*

Meeting was adjourned by Ray Brown at 1:30.

Signature

Date

Signature

Date

Eliza Ferrin

4-9-2020



- Thursday, April 9, 2020

Meeting was adjourned by Ray Brown at 1:30.

Ray Brown

Signature

4-9-2020

Date

Signature

Date





- Thursday, April 9, 2020

Meeting was adjourned by Ray Brown at 1:30.

Ray Brown

Signature

4-9-2020

Date

Signature

Date





Board Minutes for April, 2020

Thursday, May 14, 2020, South Columbia Family School

ATTENDANCE

The following Board members were in attendance:

Sandi Curelo
Samantha Cousins
Eliza Ferrin
Jodi Withers

The meeting was called to order by Ray Brown at 1:30

MONTHLY

- *Sandi Curelo motioned to accept the February minutes. Samantha Cousins seconded, with a unanimous vote.*
- *Review of check register delayed, pending end of virtual meetings.*

OLD BUSINESS

- *Principal Brown gave an update on the school closures in Oregon. Schools are fully funded until the end of the year. Staff will continue with receiving full pay. Student Success Act is on hold.*
- *State Testing is cancelled for the year.*
- *HVAC and Septic delayed.*

NEW BUSINESS

- *ODE has given SCFS the right to continue with current methods, per the Charter agreement.*
- *Budget for 2020-2021 tabled until next meeting.*
- *Principal Brown said several requests have been made to join our school. Only one opening next year.*
- *Teachers have been meeting their classes via*
 - *Email*
 - *Phone*
 - *Google*
 - *Zoom*
- *HASS Report completed and sent to ODE*
- *Charter School up for renewal. Principal Brown will be attending the Scappoose School Board meeting on May 11.*


NEXT MEETING

- *Thursday, May 14, 2020*

Meeting was adjourned by Ray Brown at 2:30.

• Thursday, May 14, 2020

Meeting was adjourned by Ray Brown at 2:30.

Signature

Signature

Date
5-14-2020
Date

Signature *Eliza Ferrin*

Date *May 14, 2020*

Signature

Date